

December 10, 2004

WEST VIRGINIA BULLETIN NO: WV360-5-13

SUBJECT: PER-Conservation Security Program (CSP) Training.

Purpose: To inform approved employees of Regional CSP Training Session.

Expiration Date: January 31, 2005

ACTION REQUIRED BY: January 17, 2005

The NRCS National Office is providing regional training on the Conservation Security Program (CSP) in Indianapolis, IN, February 1-3, 2005.

Due to budget restrictions NRCS employees who are approved to attend are expected to carpool and drive government owned vehicles to the meeting on January 31, 2005 and return February 4, 2005. A list of those who are approved to attend and recommended carpools is attached. The designated carpool leader will coordinate pick up location, pickup time and route of travel.

The meeting will be held at the Indianapolis Marriott Downtown Hotel at 350 West Maryland St., Indianapolis, IN. 46335. Rooms are being held at this location and at the Courtyard by Marriott Downtown one block away at 501 West Washington St., Indianapolis, IN.

Participants need to make their room reservations by January 17, 2005. The telephone number to call is 1-877-640-7666 to make reservations at either location. Participants need to identify the meeting as USDA-NRCS CSP Meeting.

If you have questions, please contact Herb Andrick at (304) 284-7560 or Rick Heaslip at (304) 284-7579.

/s/ Richard D. Heaslip, Acting for

**LILLIAN V. WOODS
State Conservationist**

Attachment

DIST: E

Attendance List**Group #1****Rick Heaslip (Carpool Leader)****Herb Andrick****Casey Shrader****Dan Lynch****Larry Casseday****Susan Davis****Ray Cragar****Jeff Griffith****Group #2****John Cox (Carpool Leader)****Jerry Brackenrich****Ben Collier****Larry Greynolds****Group #3****Larry Sturm (Carpool Leader)****Misty Householder****Sam Sheets****Mike Marks****Alan Boone****Group #4****Barbara Greenleaf (Carpool Leader)****Rick Patterson****Delmas Carr****Eugene Friend****Greg Stone****Carrie Ketterman**